

SOCIETY POLICY

PUBLISHING PRACTICES FOR TECHNICAL UNITS OF ASME

I. PREFACE

- A. Article C2.1.1 of the Constitution states in part, "The purposes of this Society are to: Promote the art, science and practice of mechanical and multidisciplinary engineering and allied sciences;...Promote the exchange of information among engineers and others;....."
- B. By-Law B2.1 states in part, ".....Publish papers and reports and disseminate knowledge and experience of value to engineers....."
- C. The dissemination is frequently accomplished by the Society through the publication of the results in books, special publications, papers, reports, journals, and in other Society publications as described in Society Policy P-12.6 (ASME Editorial Policy on Publications).
 - 1. P-12.6 covers MECHANICAL ENGINEERING, Hybrid Journals, Transactions, APPLIED MECHANICS REVIEWS, Technical Books, and Special Publications such as Proceedings and Symposia volumes and Technical Papers.
 - 2. The issuance and distribution of these publications are important means by which the Society fulfills its purpose.
- D. Society Policy P-12.13 applies to the Publications, listed in I.C. It does not include publications cited in P-12.9 (Annuals and Manuals) and P-12.12 (General Communications: Newsletters, Promotional Materials, Catalogs, Reports and Policy Statements), nor does it include publications in conjunction with Professional Development courses or not-for-sale publications summarizing technical developments (e.g., International Gas Turbine Institute Technology Reports).

II. PURPOSE

- A. To provide for the dissemination of the results of the efforts of technical units of ASME;
- B. To identify the responsible unit of ASME for administering and carrying out the Society's publishing practices;
- C. To define the procedures for publication and dissemination of the works generated by technical units of ASME; and
- D. To provide the conditions for publication of a work using an outside publisher.

III. POLICY

All technical units within the Society are encouraged to disseminate the results of their efforts. For any effort underwritten by ASME, ASME is expected to be the publisher of such works and to be the copyright holder or the licensee to distribute such works.

IV. PROCEDURE

A. For publication of a work using ASME facilities:

1. Under the direction of the Knowledge and Community Sector—Technical Communities, The Technical Committee on Publications and Communications has the responsibility of administering and carrying out the Society's publishing policies, except for those relating to codes and standards which are the responsibility of the Standards and Certification. Works referring to, or quoting, material from any code or standard document must be reviewed by the appropriate Standards and Certification body before the technical unit submits the work for publication.
2. The technical units (institutes, technical divisions, boards, committees, task forces, etc.) are encouraged and expected to utilize the publishing facilities of ASME to disseminate the information developed under ASME auspices. Because use of the ASME name, seal, emblem and initials carries with it legal implications, it is essential to establish a consistent and centralized process mechanism. The emblem and the initials are registered trademarks of The American Society of Mechanical Engineers.
3. The technical unit involved in generating a publication whether or not for sale is to first offer it to the Society for publication. The Technical Committee on Publications and Communications, Knowledge and Community, will determine whether or not the publication is suitable for publication and/or marketing by the Society.
4. In publishing works under IV.A.1,2, and 3 of this Society Policy, the ASME logo, trademarks, symbol etc., may be used, as appropriate, to identify the publisher of the work. These identifying marks and symbols may also be used with approval of the Knowledge and Community Board.

Responsibility: Knowledge and Community Board

Adopted: March 12, 1987

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